

THE CORPORATION OF THE TOWN OF KINGSVILLE

BY-LAW 21 – 2010

*Being a by-law to provide for fees and charges by
The Corporation of the Town of Kingsville*

WHEREAS Sections 390 and 391 of the *Municipal Act, S.O. 2001, c. 25* authorize a municipality to pass by-laws imposing fees or charges on any class of persons:

- a) for services or activities provided or done by or on behalf of it;
- b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and
- c) for the use of its property including property under its control;

AND WHEREAS The Corporation of the Town of Kingsville deems it advisable to repeal By-law 11-2009 with this By-law to create a comprehensive by-law to provide for fees and charges imposed by The Corporation of the Town of Kingsville.

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE TOWN OF KINGSVILLE ENACTS AS FOLLOWS:

1. **THAT** fees provided for in the attached Schedule "A" contained within this By-law shall be charged for the licences, permits and services listed;
2. **THAT** if the provisions of this By-law conflict with any other By-law of the Corporation hereto passed, then the provisions of this By-law shall prevail;
3. **THAT** By-law 11-2009 is hereby repealed.

READ a FIRST, SECOND and THIRD TIME and FINALLY PASSED this 8th day of February, 2010.



Mayor, Nelson Santos



Clerk, Linda Burling

Schedule "A"
to
By-Law 21-2010

CORPORATION OF THE TOWN OF KINGSVILLE
INFORMATION LISTING
USER CHARGES AND FEES
March 1, 2010

Note: This document is for information purposes only. All charges should be checked with the department involved. In the case of any discrepancy between this document and actual by-laws or legislation, the actual by-law or legislation prevails.

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I ADMINISTRATION FEE (plus GST/HST where applicable)

911 Sign (includes post)	\$30.00 each
Accounts Receivable (accounts outstanding after 60 days following invoice date)	1.25% per month
Affidavits Preparation	\$15.00 each (Seniors exempt)
N.S.F. Cheque Fee	\$25.00 each
Photocopies	\$0.50 each
Refund Charge (requests under \$50)	\$25.00 per request
Statement of Account	\$5.00 each (Seniors exempt)
Tax Certificate (includes outstanding water)	\$75.00 each
Tax Notice - duplicate	\$5.00 each (Seniors exempt)
Tax Registrations	Actual cost
Tax Sale Tender Packages	\$10.00 each
Town Flag	Actual cost
Town Map	Actual cost
Water Notice - duplicate	\$5.00 each (Seniors exempt)
Weed cutting (1 hour minimum charge)	\$75.00 per hour
White Goods Pick-up	No Charge

II BUILDING PERMIT FEES

New Construction - Residential	\$0.85 per sq ft
Renovations - Residential	\$10.00 /\$1,000
Accessory Buildings - Residential	\$0.30 per sq ft
Swimming Pools - Residential	\$150.00
Swimming Pools - Seasonal	\$75.00
Part 3 - Assembly/Residential/Commercial/Institutional & Industrial	\$10.00 /\$1,000
Greenhouses	\$0.01 per sq ft
All other Farm Structures	\$0.20 per sq ft
Temporary Structures	\$100.00
Demolition	\$0.15 per sq ft
Moving Permit	\$300.00
Signs	\$200.00
Sewer/Water Permit ¹	\$100.00
Water Meter (5/8" x 3/4" Residential Meter and MXU Radio)	\$335.00
Septic Inspection Fee	\$100.00
Septic Systems	\$500.00
Septic Repair	\$300.00
Septic (Severance)	\$175.00
Temporary Culvert Installation (Permit \$100 plus \$500 refundable Indemnity Fee)	\$600.00
Indemnity Deposit	\$1,000.00
Minimum Permit Fee	\$75.00
GEDSB Education Development Charge (as set by GEDSB)	\$454.00 per dwelling unit
Construction commenced prior to permit being issued	Fee X 2
Re-Inspections (Inspection booked but work not completed)	\$75.00
Permits not specifically listed above	\$10.00 /\$1,000
Property Standards Compliance Letter	\$100.00
Post Review Amendment Fee	\$275.00

Building Classifications will be determined as per Ontario Building Code.

- > Refund 80% if application filed and no permit issued
- > Refund 60% if application filed and permit issued
- > Square footage is determined by the Ontario Building Code criteria and Chief Building Official.

¹ Additional costs to be applied to complete service required.

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Plus applicable taxes where indicated

III CEMETERY RATES

PLOTS

Standard Plot - Resident	\$500.00
Standard Plot - Non-Resident	\$1,000.00
Infant Plot	\$100.00
Transfer of Ownership - Certificate of Interment Rights	\$20.00

INTERMENT (incl. grass & lowering device)

Adult	
Summer Rates	\$400.00
Summer Rates - Saturday	\$550.00
Winter Rates (Dec. 15 - Mar. 15)	\$450.00
Winter Rates (Dec. 15 - Mar. 15) - Saturday	\$600.00
Arrivals after 2:30pm additional	\$50.00
Infant	\$100.00
Cremated Remains	
Weekday	\$150.00
Saturday	\$175.00

Tent Rental (at Public Works Manager's discretion)	\$100.00
License Fee	\$10.00

MONUMENTS & MARKERS - CARE & MAINTENANCE

Single Lot Flat Marker (less than 439.42 sq cm or 173 sq in)	\$0.00
Double Lot Flat Marker (at least 439.42 sq cm or 173 sq in)	\$50.00
Single Lot Upright Monument (1.22m/4ft or less in height or length incl. base)	\$100.00
Double Lot Upright Monument (more than 1.22m/4ft in height or length incl. base)..	\$200.00

IV COMMITTEE OF ADJUSTMENT FEES

see PLANNING/ZONING APPLICATION FEE

V DEVELOPMENT CHARGES (effective March 1, 2010)

Service	Residential	Multi-Residential			Non-Residential
	Single Dwelling	Apartments - 2 + Bedrooms	Apartments - Bachelor or 1 Bedroom	Other Multiples	per SqFt of Gross Floor Area
Town Wide Services - No Sewer	\$4,699	\$3,080	\$1,974	\$3,787	\$0.34
Urban Area Services - Kingsville/Lakeshore West	\$5,461	\$3,578	\$2,294	\$4,402	\$0.88
Urban Area Services - Cottam	\$9,524	\$6,241	\$4,000	\$7,674	\$3.86

NOTE: Each year the DC rates are increased for inflation as per bylaw effective March 1st
 The Annual Average Non-Residential Construction Price Index is used as the prescribed index.

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Plus applicable taxes where indicated

VI DOG LICENSE FEE (Male or Female)

Up until March 31st	\$15.00 each
April 1st until year end	\$30.00 each
Seasonal	\$5.00 each
Kennel License (includes one dog tag)	\$100.00

VII FIRE SERVICE FEES

Fire Certificate	\$60.00 each
Fire Occurrence Report	\$40.00 each
Smoke Alarm Installation Fee (includes alarm)	\$40.00 each
Repeat Fire Inspection Fee (applicable after first follow-up inspection)	\$100.00 each

VIII HUNTING LICENSES

Pheasant - Resident	\$7.50
Pheasant - Non-Resident	\$12.00
Rabbit - Resident	\$5.00
Rabbit - Non-Resident	\$5.00

IX LOTTERY AND RAFFLE LICENSE FEE

Bingo License	3% of Prize
Media Bingo License	3% of Prize
Break Open (Nevada) Ticket License	3% of Prize
Raffle Ticket License	3% of Prize
Bazaar License	
Raffle & Bingo	3% of Prize
Per Wheel	\$10.00

X MARRIAGE LICENSE

Fee	\$125.00
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XI MOBILE FOOD VENDOR LICENSE FEE

Non-Motorized Refreshment Cart	
First Vehicle	\$250.00
For Second Vehicle	\$150.00

XII PARKS AND RECREATION FEES**LAKESIDE PARK PAVILION RENTAL**

Deposit Fee	\$250.00
Family Reunion/Picnic, etc. (no alcohol or music)	
Under 75 People	\$133.34
over 75 People	\$228.57
Instructional Rental Fee	\$23.80 per hour
Local Service Club/Community Festival (with or without alcohol)	\$214.28
Private Rentals with Alcohol	\$523.80
Weekday or Sunday without Alcohol (4 hours)	\$61.90

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Plus applicable taxes where indicated

KINGSVILLE RECREATION COMPLEX FEES**Ice Time* (effective June 1, 2009 - June 1, 2010)**

Adult Prime	\$159.00
Adult Non-Prime (before 4:00 pm)	\$142.00
Minor Sports Prime	\$142.00
Minor Sports Non-Prime (before 4:00 pm)	\$126.00
Arena Floor Rental	\$60.00
Public Skating - General (per person)	\$3.00
Public Skating - General (per family)	\$8.00
Parent & Tots, Home School (per person)	\$2.00
Shinny Hockey & Club Ice (per person)	\$5.00

Ice Time (effective June 1, 2010 - June 1, 2011) plus GST/HST

Adult Prime	\$151.42
Adult Non-Prime (before 4:00 pm)	\$135.23
Minor Sports Prime	\$135.23
Minor Sports Non-Prime (before 4:00 pm)	\$120.00
Arena Floor Rental	\$57.14
Public Skating - General (per person)	\$2.85
Public Skating - General (per family)	\$7.61
Parent & Tots, Home School (per person)	\$1.90
Shinny Hockey & Club Ice (per person)	\$4.76

Auditorium plus GST/HST

Deposit Fee for Alcohol Events	\$100.00
Weekend (per day)	\$128.57
Weekend with Alcohol (per day)	\$304.76
Weekday or Sunday without Alcohol (4 hours)	\$61.90
Saturday without Alcohol (4 hours)	\$114.28
Instructional Rental Fee	\$23.80 per hour

Auditorium B, C, D plus GST/HST

Deposit Fee for Alcohol Events	\$100.00
All day with Alcohol (B & C)	\$266.30 per day
Rental with Alcohol	\$133.34
Rental without Alcohol (4 hours)	\$57.14
Saturday without Alcohol (4 hours)	\$70.90
Instructional Rental Fee	\$23.80 per hour

Ball Diamond Pavilion plus GST/HST

Evening with Alcohol (per evening)	\$123.80
All day with Alcohol (per day)	\$180.95
With Canteen with Alcohol (4 hours)	\$66.66

GREEN FEES (effective October 2010 - April 30, 2011) plus GST/HST

Diamond No Lights	\$31.19 per diamond per game
Diamond with Lights	\$42.61 per diamond per game
Diamond Minor Sports	\$10.71 per diamond per game
Double Header without lights	\$61.90
Double Header with lights	\$80.95

MARINA FEES plus GST/HST

Seasonal Ramp Pass	\$80.95 per craft
Senior (65+) Ramp Pass	\$66.66 per craft
Dockage, Cedar Island	\$39.04 per foot
Dockage, West Marina	\$29.52 per foot
Dockage, Docks 63 & 64	\$44.76 per foot
Transient Wells	\$1.66 daily
Ramp Pass Daily	\$9.52 daily

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Plus applicable taxes where indicated

RIDGEVIEW PARK plus GST/HST

Deposit Fee with Alcohol	\$100.00
Facilities for Weekend (\$100 refunded if no damage to facility)	\$571.42
Instructional Rental Fee	\$23.80 per hour
Rental of Hall & Pavilion with Alcohol (per day)	\$133.34 per day
Rental of Hall & Pavilion no Alcohol (4 hours)	\$57.14 per day

LIONS HALL plus GST/HST**Lions Main Hall**

Deposit Fee	\$100.00
All Day with Alcohol	\$304.76
All Day without Alcohol	\$128.57
Weekday or Sunday without Alcohol (4 hours)	\$57.14
Saturday without Alcohol (4 hours)	\$114.28
Instructional Rental Fee	\$23.80 per hour

UNICO COMMUNITY CENTER plus GST/HST

Deposit	\$100.00
All Day with Alcohol	\$304.76
All Day without Alcohol	\$128.57
Weekday or Sunday without Alcohol (4 hours)	\$57.14
Saturday without Alcohol (4 hours)	\$114.28
Instructional Rental Fee	\$23.80 per hour

ADVERTISING (effective June 1, 2010 - June 1, 2011) plus GST/HST

Arena Walls	\$152.86 Annual
Ice Surface Boards	\$509.52 Annual
Ice Surface	\$764.29 Annual
Marina Display	\$50.95 Annual
Zamboni (\$1,0000 per side)	\$1,904.76 Annual

RECREATION PROGRAMS

Actual Cost

XIII PLANNING/ZONING APPLICATION FEE ⁴**Agreement Amendment****

Fee Minor	\$250.00
Deposit	\$500.00

Concurrent OPA/ZBA

Fee	\$1,500.00
Deposit	\$2,000.00
plus ERCA fee	\$135.00

Concurrent M.V. & Consent

Fee	\$700.00
plus ERCA fee	\$75.00
plus Septic fee	\$175.00

Condominium Application**

Fee	\$2,000.00
Deposit	\$2,000.00
plus ERCA fee	\$135.00

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Consent Application to Sever Land	
First Ten (10) Lots	\$500.00 per lot
On the Next Ten (10) Lots	\$200.00 per lot
For All Additional Lots	\$125.00 per lot
plus ERCA fee	\$75.00
plus Septic fee	\$175.00
Development / Renewable Energy Agreement**	
Fee	\$1,500.00
Deposit	\$1,500.00
Mapping	Actual Cost
Minor Variance Application	\$350.00 per application
plus ERCA fee	\$45.00
Official Plan Amendment	
Fee	\$1,000.00
Deposit	\$2,000.00
plus ERCA fee	\$75.00
Parkland Fee	
Commercial	2% of appraised value of land
Residential	\$1,500.00 per new lot
Part Lot Control	
Fee	\$700.00
Deposit	\$500.00
Plan of Subdivision**	
Fee	\$2,000.00
Deposit	\$5,000.00
plus ERCA fee	\$135.00
Planning Documents	
Official Plan	\$100.00
Zoning By-Law	\$100.00
CD-ROM	\$11.00
Property Compliance Letter	
Fee	\$100.00
Urgent Response (2 days)	\$200.00
Removal of Holding Designation	
Fee Minor	\$500.00
Deposit	\$500.00
Sidewalk Café License**	
Fee	\$50.00
Deposit	\$500.00
Site Plan Control Agreement**	
Fee	\$750.00
Deposit	\$500.00
plus ERCA fee	\$75.00
Subdivision Compliance Letter	\$25.00
Zoning By-Law Amendment, Temporary Use By-Law	
Fee Major	\$1,000.00
Deposit	\$2,000.00
Temporary Use	\$1,000.00
Deposit	\$2,000.00
plus ERCA fee	\$75.00

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Plus applicable taxes where indicated

⁴ Planning Act Applications General

Refund - Refund of 60% of application fee if application is filed and withdrawn prior to public open house or public meeting scheduled.

Recirculation - Recirculation after 3 months of non-action by applicant \$50.00

*** Plus applicable security deposit*

XIV PUBLIC WORKS

Encroachment Permit Fee \$150.00
 Encroachment Permit Deposit \$150.00

Local Improvement Charges (full details can be obtained in the LIC Policy Manual)

The cost of the works shall be assessed upon benefitting properties based upon a maximum fixed rate per metre of assessable frontage as follows:

Watermain	\$35.00 per metre
Sanitary Sewers	\$140.00 per metre
Storm Sewers	\$100.00 per metre
Road Works (curb and gutter only)	\$35.00 per metre
Sewer Service Connections	Actual Cost
Water Service Connections	Actual Cost

XV SECURITY DEPOSITS

Development Agreements

- 1) **Performance Security**
 Cash, irrevocable Letter of Credit, Subdivision Bond in the amount equal to 50% of the value of the works as verified by the Consulting Eng and Director of Municipal Services
- 2) **Maintenance Security**
 Cash, irrevocable Letter of Credit, Subdivision Bond in the amount equal to 25% of the value of the works as verified by the Consulting Eng and Director of Municipal Services
- 3) **Delayed Performance Security**
 Cash, irrevocable Letter of Credit, Subdivision Bond in the amount equal to 100% of the value of the approved delayed works (sidewalks, surface asphalt) plus the full Maintenance Security as verified by the Consulting Eng and Director of Municipal Services.

Site Plan Agreements

- 1) Site Development Obligation Value less than \$10,000.00 \$1,000.00
- 2) Site Development Obligation Minor (new entrance, minor on-site construction, minor service connections) \$5,000.00
- 3) Site Development Obligation Major (new entrance, major internal services and connections, landscaping, additional studies, hard surfacing, lighting) \$10,000.00
- 4) Greenhouse Minor Addition (no new entrances, storm water facilities) \$5,000.00
- 5) Greenhouse New or Major Addition (entrances, storm water facilities, buffering, internal facilities, parking areas, fire safety, outdoor large central storage locations) \$10,000.00

All applicable security deposits shall be returned upon the completion of the works, without interest, upon request of the Owner.

XVI TAXI DRIVER LICENSE FEE

License Fee - Initial	\$300.00
License Fee - Renewal	\$100.00
Taxi-Driver Permit - Annual	\$25.00 per year
Criminal License Check (paid to OPP)	\$25.00 per person

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XVII TRANSIT FEE

Erie Shores Transit

Kingsville, Leamington, Wheatley	\$5.00 one way
Essex, Harrow, Tilbury, Woodslee	\$10.00 one way
Amherstburg, Belle River, LaSalle, St. Clair Beach, Tecumseh, Windsor	\$10.00 one way
(if an attendant is required the attendant pays half price)	

XVIII WATER/SEWER SERVICE FEES

Hydrant Hook Up Bulk (actual cost of: Manpower, Material & Water Usage)	Actual Cost
Installation of New Service	Actual Cost
After working hours	Actual Cost
Water Meter (5/8" x 3/4" Residential Meter and MXU Radio)	\$335.00
After working hours	Actual Cost
Turn On Charge (1/2 hour labour + vehicle)	\$50.00
After working hours	Actual Cost
Frozen Meter Charge	\$200.00
After working hours	Actual Cost
Frost Plate Repair (1/2 hour labour + vehicle + material)	\$60.00
After working hours	Actual Cost
Locates on the Private Side	\$25.00
Raising/Lowering Curb Box/Meter Pit (result of landowner grade change)	Actual Cost
Lowering of Cleanout (result of landowner grade change)	Actual Cost
Replacement of Cleanout Cap	Actual Cost
Minicam Investigation (per hour)	
1st hour labour + vehicle + camera	\$75.00
Per subsequent hour (additional)	\$50.00
Watermain and Appurtenance Application Fee (Review and Approval Fee)	\$1,200.00

Actual Cost is equal to the amount of labour, vehicle and materials used

Repairs due to negligence are charged to resident on material - plus - labour basis. After hour repairs are charged at 1 1/2 times per hour for labour. Sundays and Holidays are charged at 2 times per hour for labour. A 4-hour call-in will apply.

Tenant Deposit Rate

Kingsville - all sewage	
Residence - no sewage	\$100.00
Residence - with sewage	\$200.00
Business - no sewage	\$150.00
Business - with sewage	\$250.00
Gosfield South - various areas	
Residence - no sewage	\$100.00
Residence - with sewage	\$200.00
Business - no sewage	\$150.00
Business - with sewage	\$250.00
Gosfield North - various areas	
Residence - no sewage	\$120.00
Residence - with sewage	\$255.00
Business - no sewage	\$175.00
Business - with sewage	\$305.00

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Water Consumption Rates

Effective January 1, 2010			
Rates	Kingsville	Gosfield South	Gosfield North
Wholesale	\$0.5412	\$0.5412	\$0.5412
Distribution	\$0.256015	\$0.256015	\$0.256015
Total (per m3)	\$0.7972	\$0.7972	\$0.7972

Water Capital Surcharge (per quarter) \$16.00

Sewage Service Rates

Service Areas			
Rates	Area 1a	Area 2a, 3a, 4a	Area 1b, 2b, 3b, 4b
Capital Reserve	\$12.59	\$0.98	-
Sewage Recon.	\$0.00	\$9.88	-
Sewage Service	\$63.66	\$54.97	-
Total	\$76.25	\$65.83	130% †

† 130% of the total water bill

Effective Dates:

Residential

Service Area 1a (former Gosfield North Twp.) January 1, 2007
 Service Area 2a (former Gosfield South Twp.) January 1, 2007
 Service Area 3a (former Town of Kingsville) May 16, 2007
 Service Area 4a (Hamlet of Ruthven in the former Gosfield South Twp.) June 1, 2008

Multi-Residential, Commercial and Industrial

Service Area 1b (former Gosfield North Twp.) By-Law Passing
 Service Area 2b (former Gosfield South Twp.) By-Law Passing
 Service Area 3b (former Town of Kingsville) January 1, 2007
 Service Area 4b (Hamlet of Ruthven in the former Gosfield South Twp.) June 1, 2008

Interest charge on overdue Water/Sewer accounts 1.5%

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